

From: HALOGEN Help Desk **Date:** 1st Sept. 2005 **Ref:** 056414/TN/0215
Subject: Administrating your HALOGEN user account **Rev:** A

Administrating your HALOGEN user account

The HALOGEN user administration web site (<http://useradmin.halogenonline.co.uk>) empowers HALOGEN users with the ability to manage their own password for accessing the HALOGEN Information Services.

This task was previously undertaken by the HALOGEN Help Desk.

What HALOGEN applications can I access?

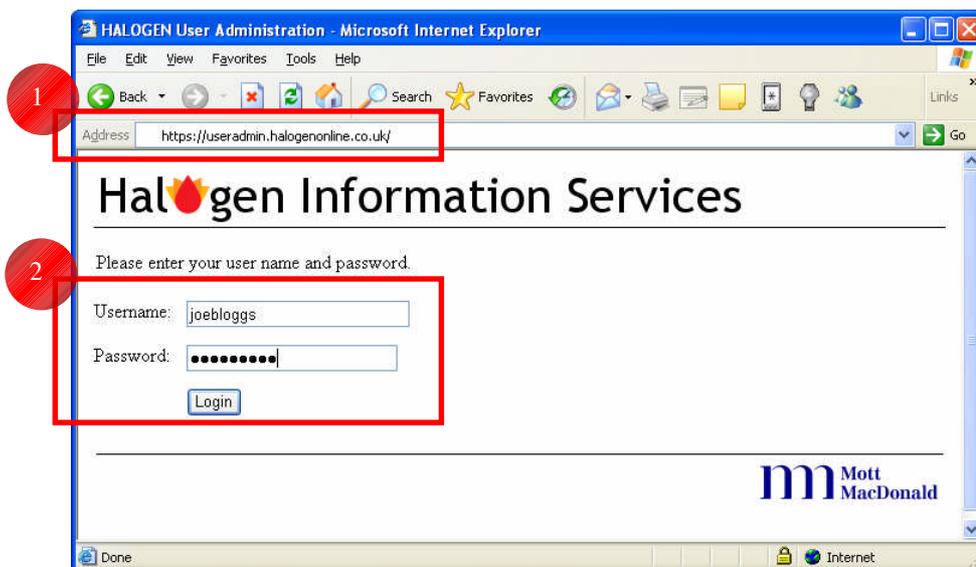
It is possible to access the following HALOGEN Information Services using your HALOGEN username and password; however you must be authorised to access these services.

- HALOGEN Online (www.halogenonline.co.uk)
- HALOGEN Browser
- HCCAi
- Roadside Fault Display (www.rccstatus.org.uk)
- MIDAS Traffic Count Data (www.midas-data.org.uk)

If you want more information on or wish access to one of the above services, please contact the HALOGEN Help Desk (helpdesk.itg@mottmac.com).

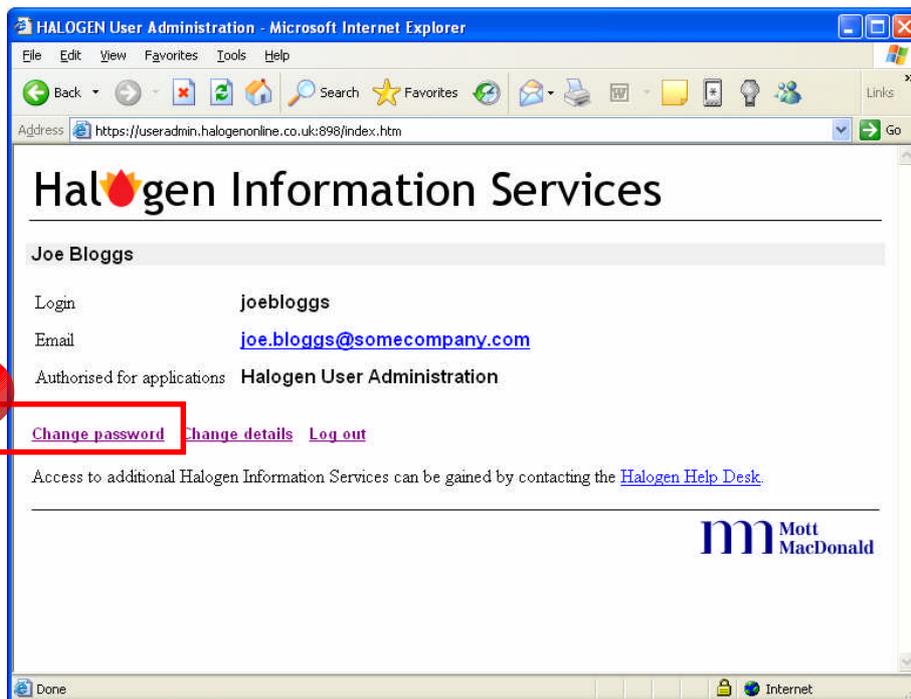
How do I change my HALOGEN password?

1. Enter the URL <http://useradmin.halogenonline.co.uk> into the address bar of your web browser.

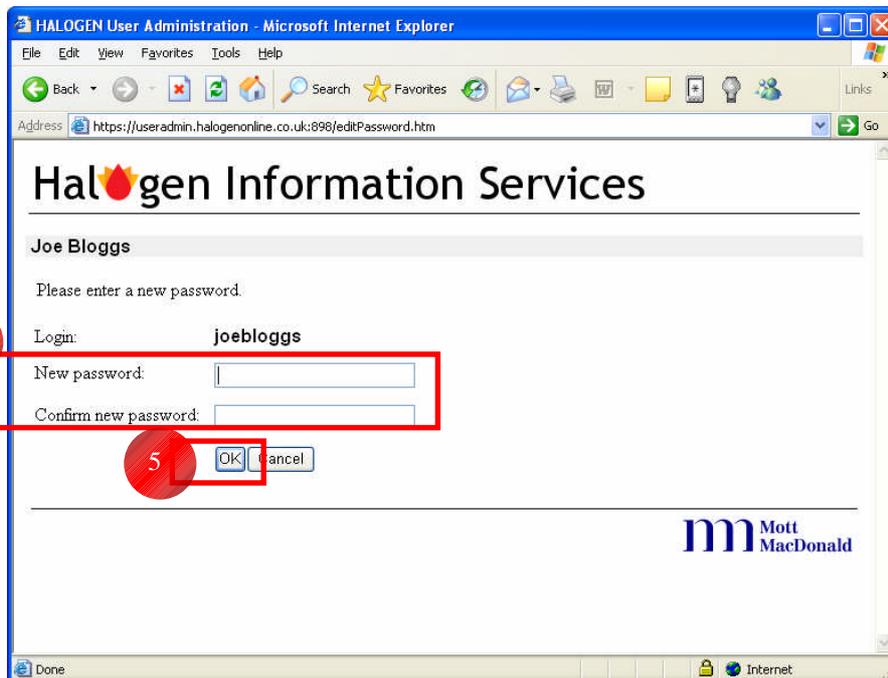


2. Enter your HALOGEN user name and password into the “Username” and “Password” fields and click the “Login” button.

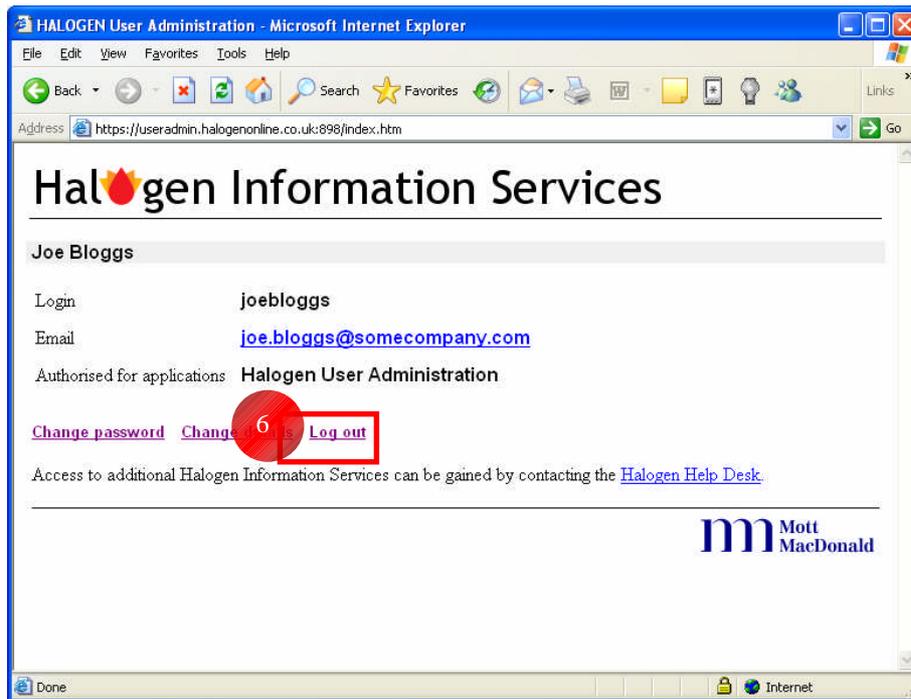
If you do not know, or have forgotten, your login details then please contact the HALOGEN Help Desk (helpdesk.itg@mottmac.com).



3. Click the “Change Password” link.



4. Enter your new password in both the “New password” and “Confirm new password” fields.
5. Click the “OK” button to set your new password.



6. Click the “Log out” link to log out of the HALOGEN user administration web site.

Your new password can now be used to access your authorised HALOGEN Information Services.

Please contact the HALOGEN Help Desk (helpdesk.itg@mottmac.com) if you have any problems.

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